

Emma Perch

Production Assistant
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Management Experience

Production	Position	Lead	Date
NVIDIA Key Note - CES	Production Assistant	Devyn Tibbals	Jan. 2026
Formula 1 - Las Vegas Grand Prix	Production Assistant	Thomas Walls	Nov. 2025
PRG - Production Management - Music	Production Management Intern	Orestes Mihaly	Aug. 2025
Photona Vision	Production Manager	Brandon Bagwell	Dec. 2024
UNCSA Electric Shop	Shop Foreman	Eric Rimes	May 2024
Photona 2023	Assistant Production Manager	Justin Seithel	Dec. 2023

Selected Lighting Experience

Twenty Sided Tavern Tour - Prep	Prep Hand	Olivia Doniphan	Jul. 2025
Natashia. Pierre, and the Great Comet of 1812	Head Electrician	George Janikula	Apr. 2025
Die Fledermaus	Production Electrician	Thania Melendez	Feb. 2025
Fairview	Production Electrician	Noelle Longenberger	Oct. 2024
Gypsy	Production Electrician	Christian Specht	Jul. 2024
Sweet Charity	Production Electrician	Aaron Bowersox	Jun. 2024
The Nutcracker	Tree Electrician	Olivia Doniphan	Dec. 2023

Skills

- **Large-Scale Event Operations:** Supports operational coordination for productions involving large teams (100+ personnel), managing logistical details in fast-paced environments.
- **Production Documentation & Daily Reporting:** Creates and distributes daily production paperwork such as schedules, crew sheets, and operational updates to ensure all departments are informed and aligned with current production plans.
- **Crew Logistics Coordination:** Coordinates logistical needs for production personnel, including credentials, parking access, catering distribution, and daily operational support for large crews.
- **Real-Time Crew Status Tracking:** Maintains up-to-date records of crew locations, assignments, and availability to support operational decision-making and communication between on-site and remote teams.
- **Production Documentation Formatting:** Formats professional production documents and reports for distribution to large teams, ensuring information is clear, accurate, and accessible.
- **Documents:** Valid US Passport and License

Education

University of North Carolina School of the Arts (UNCSA) // Bachelor of Fine Arts, Lighting Design and Technology Class of 2025

Please contact me for references